



Neurological Associates of Washington

BELLEVUE
1600 116th Ave NE, Suite 302
Bellevue, WA 98004
Phone: 425-455-5440

KIRKLAND
13107 121st Way NE, Suite A
Kirkland, WA 98034
Phone: 425-899-6200

August 12, 2008

NEUROSURGERY

Jeffrey E. Pearce, M.D.

Diplomate, American Board of Neurosurgery
Surgery of the Spine and Peripheral Nerves.

Varun Laohaprasit, M.D.

Diplomate, American Board of Neurosurgery
Cranial surgery, Spinal Fusion and
Reconstruction

Ali J. Naini, M.D.

Diplomate, American Board of Neurosurgery
Minimally Invasive Surgery of Brain Tumors
and Vascular Lesions. Radiosurgery,
Kyphoplasty and Spinal Reconstruction.

NEUROLOGY

Joseph J. Robin, M.D.

Diplomate, American Board of Neurology

R. Steven Singer, M.D.

Diplomate, American Board of Neurology

Rodney J. Johnson, M.D., PhD.

Diplomate, American Board of Neurology

James Y. Song, M.D., PhD.

Diplomate, American Board of Neurology

Erik R. Armitano, M.D.

Diplomate, American Board of Neurology

PEDIATRIC AND ADULT NEUROLOGY

A. Thomas Collins, M.D., F.A.A.P.

Diplomate, American Board of Neurology
with Special Competence in Child Neurology

RE: Your upcoming appointment.

We would like to welcome you to Neurological Associates of Washington and look forward to meeting you at your upcoming appointment. In order to help make your visit as pleasant and efficient as possible, we have enclosed the following:

1. A reminder form with essential information regarding your appointment.
2. A Health Profile form to provide simple background information. Please return this form to us preferably by fax (at 425-899-6228) or, if this is not possible, in person when you first arrive at our office.
3. Street directions.

We have designed these forms to require a minimum expenditure of your time and would be grateful if you could spend a few minutes reviewing them. Please let us know if you have any suggestions or comments and feel free to contact us at 425-455-5440 if we might otherwise be of assistance.

Thank you for the opportunity to be involved in your care.

With best wishes,

The Staff at Neurological Associates of Washington

Enclosures: Reminder Form (2 pages)
 Street Directions (1 page)
 Health Profile Form (8 pages)



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Office hours:
Monday through Friday, 8AM to 5 PM

Reminder Form

Appointment Details:

Date: _____

Time: _____

Physician: Ali Naini, M.D.

Office location: Bellevue (see address and directions on page 4).

It is very important to also remember the following 7 points:

1. **If your health insurance plan requires a referral** from a primary care physician, please make sure that your primary physician completes the appropriate referral forms and faxes them to our office as soon as possible at 425-899-6228).
2. Do you have a **Labor and Industries claim**? If so, the claim must be open and the Claim manager information and other information must be filled out in our Health Profile form.
3. Do you have a **motor vehicle accident claim**? If so, we must ask for payment at the time of your visit because we do not bill automobile insurance companies. Please list any attorney information (if applicable) on the Health Profile form and inform them of our office policy in this regard. Thank you.
4. Through secure web sites, we are able to download any imaging studies (i.e., X-rays, MRI, CT, etc.) that have been done at the following two facilities:

Evergreen Hospital/RADIA
Overlake Hospital/WASHINGTON IMAGING

Thus, if your relevant films were done at these two facilities, it is not necessary that you bring the films in to your appointment because we can download them for you. (Of course, if you happen to have the films anyway, please bring them in as it may save some time). **IF YOUR IMAGING STUDIES WERE DONE ANY WHERE ELSE, PLEASE BE SURE TO HAVE YOU OR A FRIEND/FAMILY MEMBER PERSONALLY PICK UP YOUR FILMS AND BRING THEM IN TO OUR OFFICE.** A word of caution: Asking another office (e.g., the imaging facility or another physician's office) to send the films to us has, in our experience, not been a very reliable way to ensure that the films arrive here in time for your appointment. We would thus strongly advise that you or a trusted friend/family member personally pick up the films yourself and physically bring them to our office. Not having the films with you at the time of your appointment can significantly hamper your evaluation and sometimes require the inconvenience of a later visit. Note, that we generally only need the films that identify the problem (or problems) for which you are being evaluated. Also, feel free to drop off the films at our office in advance of your appointment. If the problem is seen on studies done in past years, please ask the imaging facility to give you all of these prior films so that we can analyze any changes in the problem over time. Lastly, if your films were done at Bellevue Medical Imaging then please ask them to print up a hard copy (X-Ray films sheets) of the films for you to bring here (their software is somehow not very compatible with ours). Thank you!

5. If you are being seen for a spinal problem, please forward to us the reports from any diagnostic injections (e.g., selective nerve root blocks, etc.) that you may have had for this problem. To do this, merely contact the office of the physician who did the injection and ask them to fax the reports directly to our office as soon as possible at 425-899-6228.
6. Please be sure to fill out the enclosed Health Profile form—it is very important and should take no more than 10 minutes to complete. If you cannot fill it out now, please arrive 15 minutes early for your appointment so that you can fill it out and still have time to check in. Please also use a black pen so that the form can be scanned into our computer network. As an added reminder, please make sure that you fill out the names and telephone numbers for your:
 - a. Referring physician
 - b. Primary care physician
 - c. Preferred pharmacy.
7. Lastly, please remember to bring **your health insurance card** and any required co-payment (via cash, Visa and Mastercard) with you to your appointment.

~Thank you very much for your time and assistance~

BELLEVUE OFFICE

1600 116th Avenue NE, Suite 302

Bellevue, WA 98004

425-455-5440

FROM THE SOUTH:

1. Take 405 North to Bellevue.
2. Take the NE 4th Street Exit.
3. Turn Right onto 4th Street, then the first Left onto 116th Avenue. Then see common directions from 116th (item #4) below.

FROM THE NORTH:

1. Travel on 405 South to Bellevue and take the 8th Street East Exit.
2. Turn Left onto 8th Street, heading East over the freeway overpass.
3. The first avenue immediately after you have passed over the freeway: this will be 116th Avenue NE. Turn Left onto 116th, then see common directions from 116th (item #4) below.

COMMON DIRECTIONS FROM 116th:

4. Continue North on 116th Avenue past Overlake Hospital (on your Left) and then NE 12th Street (= the North sided border of Overlake Hospital).
5. Remaining on 116th, about 100 yards past 12th Street on the Right hand side of the street you will see a sign for “1600 116th Avenue” (Bellevue Medical Park). Turn Right into this complex.
6. Continue straight in the parking lot to the far back section of the complex. Our Suite number is 302.